

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: L.F. WALTERS
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip)

FOR ALLOWANCES FOR THE MONTH OF:

PERIOD COVERED BY CLAIM		REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED			
DATE	TIME FROM					TIME TO	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)	
4/4/11									
4/4/11	0900	1400	Enfield	CPRE	✓	50	£	P	
SUB TOTAL						✓	50		
TOTALS CLAIMED						✓	50		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

~~YES~~ NO*

*Please delete as appropriate

Signature of Member: Date: 28/4/11

For Office Use Only

Democratic Services:	Authorised for Payment:	Date: <u>28/04/11</u>
Payroll:	Input by:	Batch No:
		Checked by:
		Date:

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: L P Wain
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip).....

FOR ALLOWANCES FOR THE MONTH OF: May 2011

PERIOD COVERED BY CLAIM DATE	TIME		PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED		
	FROM	TO				PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)	
9/5/11	0900	1330	Englefield	CAPLE	✓	50	£ P	
20/5/11	1700	2130	Kenilworth	CAPLE (ASPM)	✓	50		
SUB TOTAL						✓	100	
TOTALS CLAIMED						✓	100	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED
 YES / NO*
 *Please delete as appropriate
 Date: 25/5/2011

Signature of Member: [Signature]

For Office Use Only	
Democratic Services: <u>[Signature]</u>	Date: <u>06/06/11</u>
Payroll: <u>[Signature]</u>	Batch No: <u>[Blank]</u>
Authorised for Payment: <u>[Signature]</u>	Checked by: <u>[Signature]</u>
Input by: <u>[Signature]</u>	Date: <u>[Blank]</u>

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: July 2011 L.F. WALTER

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip)

FOR ALLOWANCES FOR THE MONTH OF: July 2011

PERIOD COVERED BY CLAIM DATE	TIME FROM TO	PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED	
					PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)
<u>4/7/11</u>	<u>0915</u> <u>1330</u>	<u>Len / before</u>	<u>CRUE</u>	<input checked="" type="checkbox"/>	<u>50</u>	<u>P</u>
<u>26/7/11</u>	<u>1900</u>	<u>with</u>	<u>Fin Council</u>	<input checked="" type="checkbox"/>	<u>4</u>	
SUB TOTAL					<u>54</u>	
TOTALS CLAIMED					<u>54</u>	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

YES / NO*

*Please delete as appropriate

Signature of Member: _____ Date: 26/7/2011

For Office Use Only	
Democratic Services: _____	Authorised for Payment: <u> </u>
Payroll: _____	Input by: <u> </u>
Date: <u> </u>	Batch No: <u>27107/11</u>
Date: _____	Checked by: _____
Date: _____	Date: _____

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

LEO WALTERS

CLAIM BY COUNCILLOR: ~~Leo Walters~~
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip): ~~12345678~~

FOR ALLOWANCES FOR THE MONTH OF: August - Sept 2011

PERIOD COVERED BY CLAIM DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED		
						PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)	
3/8/11	1730	2030	W1164	W1164 Per Plan		4		P
7/8/11	1700	2100	W1164	W1164 - Neighbourhood plan		4		
12/9/11	1830	2050	W1164	W1164 (Brad) Sheering Group		4		
14/9/11	1800	2100	BAKX	W1164 (Planning K&Hising)		3		
16/9/11	1600	2000	W1164	Neighbourhood Plan (Neighbourhood plan)		4		
22/9/11	1100	1530	Steady	W1164 (Borough Local CABE)		62		
27/9/11	1900	2130	W1164	Funcomi		4		
28/9/11	1730	2130	W1164	W1164 Per Plan		4		
PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.								
SUB TOTAL							89	
TOTALS CLAIMED							89	

YES / NO*
 *Please delete as appropriate
 Date: 30/9/2011

VAT RECEIPT ATTACHED

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

Signature of Member: *[Signature]*

For Office Use Only

Democratic Services:	Authorised for Payment:	Date:
Payroll:	Input by:	Batch No:
		Checked by:
		Date:

MEMBERS' MILEAGE CLAIM FORM

REVIEWED

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: LEO WILKINSON
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip) 5

FOR ALLOWANCES FOR THE MONTH OF October 2011

PERIOD COVERED BY CLAIM DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED			
						PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)		
3/10/11	0500	1430	Enfielding	CAPE	<input checked="" type="checkbox"/>	50	£	P	
12/10/11	1630	1900	W11A	home Mtd	<input checked="" type="checkbox"/>	4			
24/10/11	1900	2200	W11A	Ops Panel - Planning & Housing	<input checked="" type="checkbox"/>	4			
26/10/11	1730	2130	W11A	with Dan Ford	<input checked="" type="checkbox"/>	4			
27/10/11	1900	2200	Swinsford	Custom ops report team - asked to present	<input checked="" type="checkbox"/>	24			
SUB TOTAL						<input checked="" type="checkbox"/>	86		
TOTALS CLAIMED						<input checked="" type="checkbox"/>	86		

(N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed and showing the petrol company's VAT registration number and identify the amount paid for fuel.)

Signature of Member: [Signature] Date: 31/10/2011
 VAT RECEIPT ATTACHED YES / NO*
 *Please delete as appropriate

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Democratic Services:	Authorised for Payment: <u>[Signature]</u>	Date: <u>31/10/11</u>	Batch No: <u>1</u>
Payroll:	Input by:	Date:	Checked by:

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: H. F. WATERS
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip) 5

FOR ALLOWANCES FOR THE MONTH OF: November 2011

PERIOD COVERED BY CLAIM		REASON(S) FOR CLAIM	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM TO			PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)
2/11/11	1830 2100	Wilton	Wilton	✓ 4	£ p
3/11/11	1300 1700	London	West Plains	✓ 64 + tax	8 50 (Receipt attached)
7/11/11	0900 1330	Exleyford	CPE	✓ 50	
14/11/11	1700 2030	Wilton	Local Plan	✓ 4	
16/11/11	0900 1500	London	Boston Plan Seminar	✓ 64	
23/11/11	1730 2130	Wilton	W. De Paul	✓ 4	
SUB TOTAL				✓ 690	8 50
TOTALS CLAIMED				✓ 690	8 50

Less any amount claimed/received from any other Authority/Body.

Signature of Member: [Signature]

VAT RECEIPT ATTACHED YES / NO*
 *Please delete as appropriate

Date: 23/11/2011

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ACCIDENT MANAGEMENT SPECIALISTS
 PERSONAL INJURIES • CREDIT HIRE • CREDIT REPAIR • LOSS OF EARNINGS

020 8884 2525 / 2255
www.universalsclaims.co.uk

ALL COSTS PAID FOR PARTIES RESPONSIBLE

LICENCED LONDON TAXI RECEIPT

AMOUNT £ 88.50

DATE: 30/11/11

Date: 24/11/11 Batch No: 3 Checked by: [Signature]

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: L.F. WALTERS
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip):

FOR ALLOWANCES FOR THE MONTH OF: January 2012

PERIOD COVERED BY CLAIM DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED			
						PRIVATE CAR	Mileage	PUBLIC TRANSPORT (Receipts must be attached)	
9/1/2012	0900	1330	Exeter	CPRE	✓	50		P	
11/1/2012	1130	1330	Wilton	Local Pen gp	✓	4			
16/1/2012	1630	1900	Wilton	" "	✓	4			
17/1/2012	1600	1900	Wilton	Local Pen Meeting	✓	4			
18/1/2012	1730	2100	Wilton	Witha Den Panel	✓	4			
24/1/2012	1800	2100	Wilton	Overseas / South Penn	✓	4			
25/1/2012	1730	2100	Wilton	As above	✓	4			
checked & OK BROWN									
SUB TOTAL							70		
TOTALS CLAIMED							70		
VAT RECEIPT ATTACHED									

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

Signature of Member:
 Date: 26/1/2012

For Office Use Only

Democratic Services:	Authorised for Payment:	Date:
Payroll:	Input by:	Batch No:
		Date: <u>30/01/12</u>
		Checked by:

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: L. T. WARGEL
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip): 6

FOR ALLOWANCES FOR THE MONTH OF: February 2012

PERIOD COVERED BY CLAIM DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED		
						PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)	
13/2/12	1230	1530	W11A	home/tennis	✓	4	P	
15/2/12	1730	2100	W11A	to the stadium	✓	4		
20/2/12	0800	1430	Newbury	C.P.E.	✓	81		
20/2/12	1630	2100	Winton	Parliament (Parish Conf)	✓	16		
28/2/12	1900	2200	Winton	Fresh County	✓	16		
SUB TOTAL						✓	121	
TOTALS CLAIMED						✓	121	

VAT RECEIPT ATTACHED YES (NO*)
 *Please delete as appropriate
 Date: 27/2/2012

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.
 Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

Signature of Member: [Signature]

For Office Use Only	Date:
Democratic Services: <u>[Signature]</u>	Date: <u>08/03/12</u>
Payroll: <u>[Signature]</u>	Batch No: <u>[Blank]</u>
Input by: <u>[Signature]</u>	Checked by: <u>[Signature]</u>

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: LEO WALTERS
COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip):

FOR ALLOWANCES FOR THE MONTH OF: March 2012

PERIOD COVERED BY CLAIM DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED		
						PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipt must be attached) £ p	
12/2/12	0900	1400	Englewood	CPRC	✓	50		
14/3/12	1730	2130	MILHA	MILHA Per Plan	✓	4		
15/3/12	1630	2300	London	SEKFA - TA ASM	✓	68		
19/3/12	1600	2100	MILHA	Local Plan Sp	✓	4		
PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.						SUB TOTAL	✓ 126	
TOTALS CLAIMED						✓ 126		
VAT RECEIPT ATTACHED						✓		

Less any amount claimed/received from any other Authority/Body.

(N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.)

Signature of Member: [Signature]

YES / NO*

*Please delete as appropriate

For Office Use Only

Democratic Services: Authorised for Payment: [Signature]

Payroll: Input by: [Signature]

Date: 03/04/12

Batch No:

Checked by:

Date: 30/3/2012